



Portland Opera Only
 Date Reviewed:
 Date Added:
 Processed by:

VOLUNTEER APPLICATION

Date _____

Name _____

Address _____
Street City State Zip

Home Phone _____ Cell Phone _____

Email Address _____

May we contact you at work? Yes Work Phone _____

Availability to volunteer: Days Evenings Weekends Office projects (days) circle: Periodically or Regularly

Comments on availability: _____

Occupation: Currently Employed Retired Student at _____

Current Employer _____ Position _____

Retired from _____ Position _____

How did you hear about volunteer opportunities with Portland Opera? _____

Why do you want to volunteer with Portland Opera? _____

Have you been a volunteer with any other organization? (please specify current & past positions) _____

Name(s) of current Portland Opera volunteers you know: _____

Signature _____ **Date** _____

Portland Opera makes every effort to match volunteers to available positions according to their skills, interests and availability.
 You will be contacted when there is a volunteer opportunity.
Please return form to: Volunteer Coordinator, Portland Opera, The Hampton Opera Center, 211 SE Caruthers, Portland, OR 97214

PLEASE COMPLETE OTHER SIDE BEFORE SUBMITTING

Do you have any physical conditions which limit you in performing certain kinds of work? ___ Yes ___ No

If yes, please explain _____

Please checkmark the volunteer opportunities in which you would like to participate and describe applicable experience/skills. Use additional sheet if necessary.

PRODUCTION			
<input checked="" type="checkbox"/>	<i>Volunteer Role</i>	<i>Requirements</i>	<i>Experience/Skills</i>
	Supernumerary	Be available for the entire evening rehearsal schedule and for each performance. Acting experience is a plus but not required.	
	Light-walker	Be able to stand, sit, kneel, lay and or hold props for an extended period of time.	N/A
	Backstage Beverage Service	Be able to do some lifting, go up and down stairs and move quickly.	N/A
	Costuming	Experience with hand sewing.	
EDUCATION AND PATRON EVENTS			
<input checked="" type="checkbox"/>	<i>Volunteer Role</i>	<i>Requirements</i>	<i>Experience/Skills</i>
	Broadway Patron Table	Be friendly and outgoing. Possess excellent people skills.	
	Event Assistance	Be friendly and outgoing.	
BEHIND THE SCENES – PORTLAND OPERA PLAZA			
<input checked="" type="checkbox"/>	<i>Volunteer Role</i>	<i>Experience/Skills</i>	
	Catering assistance		
	Collating documents		
	Data entry	Software:	
	Distributing posters		
	Filing		
	Front desk coverage (answering phones/greeting)		
	Graphic design	Software:	
	Mailings		
	Phones		
	Photocopying		
	Picture taking		
	Promoting ticket sales		
	Proofreading		
	Soliciting in-kind donations		

Comments/additional information: _____

Thank you for your interest in volunteering for Portland Opera!